**Template school enrolment advice**

**[School letterhead]**

**[date]**

To the Trustees of Wiri Yuwiburra Community Benefits Trust

This letter confirms that **[student’s full name]** is currently enrolled in Year **[year level of student]** at **[name of school].**

**[Student’s name]** has been a student at the school since **[date of commencement]**.

Yours sincerely

**[Principal/enrolment/administration officer]**